



MONAD UNIVERSITY

Established by UP State Govt. Act No. 23 of 2010 & U/S 2(f) of U.G.C. Act. 1956

Ref. No. MU/Reg/060/2021/003

Date: 23, Oct 2021

OFFICE ORDER

SUB: - CARREER ADVANCEMENT PROGRAMMES FOR OWN EMPLOYEES.

1. The University permits/allows own employees to pursue further studies to enhance academic qualifications to improve their career prospects. The pre requisite / conditions for availing discount by an employee in fees of the Academic Programme are enunciated below:-

- (a) Employee availing 50% discount shall be under obligation to continue in the service of the University for two more years after the completion of the programme.
- (b) In case, he/she decides to resign from the University before the aforesaid stipulated periods of two years, he/she shall repay the entire amount of the concession/discount granted by the University.
- (c) In case the services of the employees are not found suitable or there is a drop in the performance of the concerned employees, then the discount of 50% will be withdrawn from the date of decision of the competent authority of the University. In such a case concerned employee will pay the complete fee of the programme/course inclusive of 50% discount availed by the concerned employee.
- (d) He/she will not be permitted to pursue in any programme/course in regular mode in any other institution.
- (e) Employee will be granted discount only for one programme of the University, however, he/she is at liberty to pursue other program for which the concerned employee will pay the prevalent fee of the course and will not be provided any discount on the fee.

(1)

(f) “NOC” will be rendered by the individual with recommendation endorsed by the respective Head of Department.


2. In addition, each applicant will be required to submit a “Notarised Affidavit” to the University containing the above mentioned points.



(Col. D P Singh)
Registrar

Distribution.

1. PS to Hon'ble Vice –Chancellor for kind information.
2. Jt. Director Admin.
3. Controller of Examination.
4. All deans, principals & HODs.
5. HR Office.
6. Central Library.
7. Research Cell.
8. Admission Cell.
9. Scholarship & ERP Section.
10. I.T. Department for uploading on University's Website.
11. Reception.
12. Notice Boards, Block A, B & C.



(Col. D P Singh)
Registrar